

February 19, 2021

Dear Parents and Guardians,

I hope you are well. I have received the news to reopen our school with grades K-5 as early as next week, February 22nd. While I have submitted all the required paperwork and reports for reopening the school, we are still in need of some barriers for the teacher's desks. The items have been ordered, however, we will be reopening for in person instruction with 1st and 2nd grade on Wednesday, February 24th. This is also Picture Day, which for 1st and 2nd grade students, they will be escorted to the photographer with the classroom teacher.

On Monday, March 1st, we will welcome back 3rd, 4th, and 5th grade students for in person instruction. Kindergarten students will return to in person instruction, once we receive the PPE for the classroom.

Students will need the following to return to in person instruction:

- Full dress uniform and PE uniform
- Mandatory Emergency Form (updated with phone number and email changes)
- Emergency Kit
- 3-pk of Disinfecting Wipes
- Personal Supplies-pencils, erasers, crayons, markers, scissors, glue sticks, pencil case/holder for these supplies, **no paper goods (paper towels or tissues) at this time**
- Daily snack and lunch
- Mandatory face mask
- Face shield optional

We will provide the paper goods, hand sanitizer, and all cleaning supplies.

Students may arrive beginning at 7:45 AM, unless you are using the morning Extended Care services. We will use a car line and ask parents to drive through the parking lot to the lunch area for student drop-off/pick-up. All students will have their temperature taken and recorded and asked if they have any of the COVID-19 symptoms or if they have been exposed to anyone positive for coronavirus. Their teacher will then escort them to the classroom. School hours are 8-3 PM. The gates will close at 8:10 AM and reopening at 2:55 PM.

Beginning Wednesday, February 24, office hours will return to 7:30-3:30 PM for Regular Day and 7:30-12:30 PM for Minimum Day. Extended Care opens at 7 AM and will only be offered for morning service.

Please review the Parent Student Handbook and the Safety Plan on the school website. **If your child is sick, they must stay home.** All student absences must be called into the office and any absence beyond 3 days requires a doctor's note for the student to return to school.

I ask for your patience when dropping off/picking up students. This will be a new procedure for all of us. It is our hope to transition back to using the "walk-in" system of bringing students to school and again enjoy outside morning assembly. However, I do not know when this will be possible. So for the time being, we will do our best to be efficient and move the car line along.

While the positive case rates of COVID-19 continues to drop and vaccine availability has increased, please keep in mind we will still continue to require face masks for all faculty, staff, students, and visitors to the school's campus. The health of all is paramount to keeping the school open and free of illness.

Any changes to the procedures mentioned above, will be communicated to parents and guardians. All questions and concerns should be reported to the school office at 909 875-7821. I ask for your prayers for our faculty, staff, and students as we reopen our school for in person instruction. Most importantly, we will do our part to keep all parties safe and healthy in our care.

Blessings,
Beverly Winn
Principal